

Junior League of Las Vegas COVID-19 Response Policy

Effective Date:

This policy was adopted on Oct 7, 2020 and will remain in effect until amended or rescinded by JLLV Board of Directors.

Purpose:

This policy has been created to address the coronavirus (COVID-19) pandemic and seeks to ensure the health and safety of the Junior League of Las Vegas (JLLV) members, employees, and guests attending events. COVID-19 spreads from person-to-person, transmitted via respiratory droplets, and can be spread from an infected person who does not have symptoms to another person. Much still remains unknown about this virus, but it can be fatal. Decreasing close face-to-face contact with others is the best way to reduce the spread of this disease.

Policy:

1. Facial coverings and social distancing
 - a. Pursuant to <https://nvhealthresponse.nv.gov/>, facial coverings are required when the person is in a public place, which may include some JLLV meetings and activities depending on location. Any member for whom use of a face covering would be contrary to her health because of a medical condition will be given an exception. Any member who declines to wear a face covering because of a medical condition will not be required to produce or carry medical documentation verifying the stated condition nor shall the member be required to identify the precise underlying medical condition.
 - b. JLLV members shall practice social or physical distancing and stay at least six (6) feet (approximately two arm lengths) from others during both indoor and outdoor events.
 - c. Masks are strongly encouraged at outdoor JLLV meetings or membership events located on private property, in addition to a physical distance of at least six (6) feet in both settings. Masks are required while in public places.
2. Refreshments
 - a. No communal food or beverages will be provided at any JLLV meetings or events.

- b. Single serve beverages may be provided (i.e. bottled water) when appropriate.
 - c. Any food served at JLLV meetings or events must be prepared and served by a licensed caterer or in single-serve packages with disposable utensils.
 - d. Members may bring their own food and beverage items to JLLV meetings but should not share with others outside their household.
3. Attendance at events
- a. A member who is sick with COVID-19, has [symptoms consistent with COVID-19](#), or has been exposed to someone who has COVID-19 must not attend any in person event until at least 14 days after the most recent exposure even if she tested negative and must notify president@jllv.org.
 - b. A member should not attend any JLLV meeting or membership event if she feels unwell, has a fever, or is showing any symptoms of COVID-19. Symptoms can range from mild to severe illness, and appear 2-14 days after being exposed to the virus.
 - i. Symptoms include: cough, shortness of breath, difficulty breathing, muscle or body aches, loss of taste or smell, headache, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea.
 - c. If a member contracts COVID-19, she must follow the [Centers for Disease Control and Prevention \(CDC\) timeline](#) before attending any JLLV events. Members may return to events following three days without a fever and at least 14 days since symptoms first appeared.
 - i. If a member contracts COVID-19 and has recently attended a JLLV event and potentially exposed others, she must notify the President of this potential exposure (president@jllv.org). The Board of Directors will then notify other attendees at the event that they may have been exposed to the virus. Notification will be made confidentially and the name(s) of the member(s) will not be released.
 - d. If a member feels an in-person gathering was conducted unsafely, she is encouraged to notify the President of the circumstances (president@jllv.org). The Board of Directors will then review safety measures with the event coordinator. All related communication will be made confidentially and the name(s) of the member(s) will not be released.
 - e. Whenever possible, JLLV will offer remote/virtual options for events and meetings.

- i. Remote/virtual options may include conference calls, virtual meetings, or other live participation platforms as is appropriate.
 - ii. When a live call-in option is not feasible, JLLV may offer recordings of meetings as is possible.
 - iii. No retaliation will occur for members opting to participate virtually when in-person options are available.
 - f. For voting meetings, materials will be made available pursuant to the Bylaws voted in by JLLV members.
- 4. Use of JLLV office space
 - a. Office manager and any committees holding meetings at Morelli House must follow current Governor/CDC guidelines as referenced above.

FREQUENTLY ASKED QUESTIONS

Why did we create this policy?

We want to provide a guide that clarifies the expectations of our membership and that errs on the side of safety. Our League is a place where women of diverse generations come into contact, and we know many of our members are also primary caretakers of others. Having clear guidelines informed by the best available data will empower our members to make the most of their membership while also remaining safe.

Is this a final document?

Yes and no. As new data is available and scientists are able to form a clearer understanding of the risks we all face, it is likely these guidelines may change. We intend for this to be a living document that reflects the most current information from official and scientific sources. The Board will review this document every 4-6 weeks. If significant changes are made upon review, the changes will be communicated to the general membership via an announcement in the Weekly Newsletter. Minor changes will be posted in Digital Cheetah.

How were these guidelines formed?

Collaboration with the Junior League of Norfolk-Virginia Beach started this process, then JLLV President Phoebe Cooper drafted the first round of edits to ensure the document met our local needs, and the full JLLV Board reviewed and edited thereafter.

When will we resume 'normal' gatherings?

We will continue to monitor the communications to determine when we can do business as usual.

Additional Resources

- [Center for Disease Control's Considerations for Community-Based Organizations](#)
- [Center for Disease Control's Public Health Recommendations](#)